

**Syllabus for Tier-I & Tier – II of Combined Examination for the Post of Legal
Assistant/Assistant Law Officer**

GENERAL TOPICS : Section – A of Tier-I Examination

- (i) **General Awareness:** Questions will be designed to test the ability of the candidate's General Awareness of the environment around him/her and its application to society. The questions will be designed to test knowledge of Current Events and of such matter of everyday observation as may be expected of an educated person. The test will also include questions relating to History, Polity, Constitution, Sports, Art & Culture, Geography, Economics, Everyday Science, Scientific Research, National/International Organizations /Institutions etc.
- (ii) **General Intelligence & Reasoning Ability:** The syllabus of General Intelligence & Reasoning Ability includes questions of both verbal and non-verbal types. Test may include questions on analogies, similarities, differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship, concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series etc.
- (iii) **Arithmetical & Numerical Ability :** The test of Arithmetical and Numerical Abilities will cover Number Systems including questions on Simplification, Decimals, Data Interpretation, Fractions, L.C.M., H.C.F., Ratio & Proportion, Percentage, Average, Profit & Loss, Discount, Simple & Compound Interest, Mensuration, Time & Work, Time & Distance, Tables & Graphs etc.
- (iv) **Hindi Language & Comprehension:** Testing of candidate's understanding and comprehension of the Hindi Language. In addition to this, questions on its Vocabulary, Grammar, Sentence Structure, Synonyms, Antonyms and its correct usage etc. would also be covered.
- (v) **English Language & Comprehension:** Testing of candidate's understanding and comprehension of the English Language. In addition to this, questions on its Vocabulary, Grammar, Sentence Structure, Synonyms, Antonyms and its correct usage etc. would also be covered.

SUBJECT SPECIFIC TOPICS
Section – B of Tier-I and Part – I and Part – II of Tier – II of Examination

Legal Method

- ❖ Introduction to Legal Method
- ❖ Sources of Law
- ❖ Basic Concepts of Indian Legal System
- ❖ Legal Writing and Research

Law of Contract

- ❖ Unit-I: Formation of Contract
- ❖ Consideration and Capacity
- ❖ Validity, Discharge and Performance of Contract
- ❖ Remedies and Quasi Contracts
- ❖ Indemnity, Guarantee and Agency (Conceptual Study)
- ❖ The Indian Partnership Act, 1932
- ❖ The Sale of Goods Act, 1940
- ❖ The Negotiable Instrument Act, 1881



Legal English and Communication Skills

- ❖ Comprehension and Composition
- ❖ Language, Communication and Law
- ❖ Legal Communication

History

- ❖ History and Law
- ❖ Ancient India
- ❖ Medieval India
- ❖ Concept of Justice and Judicial Institutions in Ancient and Medieval India
- ❖ Early Developments (1600- 1836)
- ❖ Evolution of Law and Legal Institutions
- ❖ Constitutional Developments and Framing of Indian Constitution
- ❖ Modern and Contemporary India

Sociology

- ❖ Introduction
- ❖ Basic Concepts
- ❖ Social Change
- ❖ Social Control
- ❖ Kinship, Family and Marriage

- ❖ Religion
- ❖ Social Stratification
- ❖ Marginalized Groups and Deviants

Law of Torts and Consumer Protection

- ❖ Introduction and Principles of Liability in Tort
- ❖ Specific Torts-I
- ❖ Specific Torts-II
- ❖ The Consumer Protection Act, 1986

Political Science

- ❖ Political Theory
- ❖ Political Ideologies
- ❖ Machinery of Government
- ❖ Sovereignty and Citizenship
- ❖ Types of Government
- ❖ Key Concepts in International Relations
- ❖ United Nations and International Relations
- ❖ Critical Global Concerns



Family Law

- ❖ Hindu Marriage and Dissolution
- ❖ Muslim Marriage and Dissolution of Marriage
- ❖ Adoption, Maintenance of Guardianship
- ❖ Civil Marriage and Emerging trends in Family Law

Constitutional Law

- ❖ Constitution
- ❖ Constitutional Organs
- ❖ Distribution of Powers between Centre and States
- ❖ Other Provisions
- ❖ Fundamental Rights – I
- ❖ Fundamental Rights – II
- ❖ Right to Constitutional Remedies
- ❖ Directive Principles and Fundamental Duties

Law of Crimes

- ❖ Introduction to Substantive Criminal Law
- ❖ General Exceptions (Sections 76-106)
- ❖ Incoherent Forms of Crime
- ❖ Punishment
- ❖ Offences against Women
- ❖ Offences against Property

Economics

Introduction to Economics

- ❖ Demand, Supply, Production Analysis and Cost
- ❖ Market Structure, Theory of Determination of Factor Prices
- ❖ Theory of Money, Banking and Financial Institutions

Administrative Law

- ❖ Evolution and Scope of Administrative Law
- ❖ Legislative Functions of Administration
- ❖ Judicial Functions of Administration
- ❖ Administrative Discretion and Judicial Control of Administrative Action

Environmental Studies and Environmental Laws

- ❖ Environmental Protection: International and National Perspective: - Introduction, Constitutional Guidelines, Environmental Laws: India and International
- ❖ Prevention and Control of Water, Air, Noise and Land Pollution: - The Water (Prevention and Control of Pollution) Act, 1974, Air (Prevention and Control of Pollution) Act, 1981, Noise Pollution Control Order, 2000, Land Pollution
- ❖ General Environment Legislations and Protection of Forests and Wild Life:- Environmental (Protection) Act, 1986, Laws Related to Forest, Wild Life (Protection) Act, 1972.
- ❖ International Environment Laws and Current Trends: - Introduction to International Environmental Laws, National Green Tribunal .

Law of Evidence

- ❖ Introduction and Relevancy
- ❖ Statement – Admissions / Confessions and Dying Declarations
- ❖ Method of proof of facts
- ❖ Emerging Areas in the Law of Evidence

Corporate Law

- ❖ Incorporation and Formation of Company
- ❖ Corporate Financing
- ❖ Corporate Governance
- ❖ Corporate Social Responsibility and Corporate Liquidation

Code of Civil Procedure

- ❖ Introduction
- ❖ Initial Steps in a Suit
- ❖ Interim Orders
- ❖ Appeal, Reference, Review and Revision

Alternative Dispute Resolution (ADR)

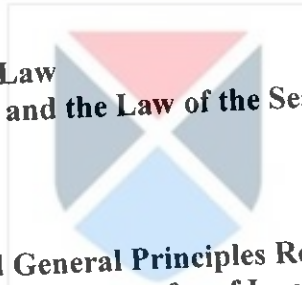
- ❖ Concept of ADR
- ❖ Negotiation and Mediation
- ❖ Arbitration and Conciliation
- ❖ International Perspective

Jurisprudence

- ❖ Introduction
- ❖ Schools of Jurisprudence
- ❖ Legal Concepts
- ❖ Theories and Concepts of Justice

International Law

- ❖ Introduction
- ❖ Sources of International Law
- ❖ Recognition, Extradition and the Law of the Sea



Property Law

- ❖ Concept of Property and General Principles Relating to Transfer of Property
- ❖ General Principles Governing Transfer of Immovable Property
- ❖ Specific Transfers – I
- ❖ Specific Transfer – II

Investment and Competition Law

- ❖ Investment and Securities Laws
- ❖ Banks and Securities
- ❖ Foreign Investment Laws
- ❖ The Competition Law in India

Code of Criminal Procedure

- ❖ Introduction
- ❖ Arrest, Bail and Pre-Trial Proceedings
- ❖ Trial Proceedings
- ❖ Miscellaneous

Tax Law

- ❖ Basic Concept
- ❖ Residential Status, Chargeability
- ❖ Heads of Income and Rules of Tax
- ❖ Residual Income and Procedure for Assessment

Law and Emerging Technology

- ❖ Introduction: Notion of Technology
- ❖ E-Commerce
- ❖ Cyber Crime
- ❖ Genetic and Medical Technologies

Human Rights Law

- ❖ Introduction
- ❖ International Human Rights Law
- ❖ National Human Rights Law
- ❖ Group Rights

Banking and Insurance Law

- ❖ Banking System in India
- ❖ Lending, Securities and Recovery by Banks
- ❖ Banking Frauds
- ❖ Insurance Law



Telecommunication Laws

- ❖ Introduction
- ❖ International Bodies
- ❖ Reforms in Telecommunication
- ❖ Telecommunications: Issues and Challenges

Women and Law

- ❖ Introduction
- ❖ Constitution of India and Women
- ❖ Personal Laws and Women
- ❖ Criminal Laws and Women
- ❖ Women Welfare Laws

Criminology

- ❖ Introduction
- ❖ Nature of Crime
- ❖ Punishment
- ❖ Juvenile Justice

Labour Law-II

- ❖ The Minimum Wages Act, 1948
- ❖ The Payment of Wages Act, 1936
- ❖ The Factories Act, 1948
- ❖ The Employee's Compensation Act, 1923

International Trade Law

- ❖ Introduction of International Trade Law
- ❖ Development of International Trade: GATT, 1947 - WTO 1994
- ❖ WTO Agreements
- ❖ Contemporary Issues: International Trade and Regionalism

International Commercial Law

- ❖ International Sales Contracts
- ❖ Carriage of Goods
- ❖ International Payments
- ❖ Settlement of International Commercial Disputes

Indirect Taxes

- ❖ Central Excise
- ❖ Customs
- ❖ Value Added Tax
- ❖ Goods & Service Tax



Legal Ethics and Court Craft

- ❖ Supreme Court Rules 1966 and Delhi High Court Rules 1967
- ❖ The Limitation Act, 1963 and the Registration Act, 1908
- ❖ Bench-Bar Relations
- ❖ Legal Ethics

Drafting, Pleading and Conveyancing

- ❖ Fundamental Rules of Pleadings
- ❖ Civil Pleadings
- ❖ General Principles of Criminal Pleadings
- ❖ Conveyancing

Socio-Economic Offences

- ❖ Hoarding and Profiteering
- ❖ Adulteration
- ❖ Corruption
- ❖ Investigation and Prosecution

Law of International Organizations

- ❖ Introduction
- ❖ Legal Personality
- ❖ Relations with States

❖ **Law-Making and Enforcement**

Legal Framework of User Departments

- ❖ **Delhi Water Board Act, 1998**
- ❖ **Delhi Goods & Service Tax Act**
- ❖ **Delhi Value Added Tax Act**
- ❖ **Delhi Fire Service Act**
- ❖ **Delhi Education Act**
- ❖ **Right to Education Act**
- ❖ **Motor Vehicles Act**
- ❖ **Environment Protection Act**
- ❖ **Delhi Urban Shelter Improvement Board Act**
- ❖ **Delhi Municipal Corporation Act**
- ❖ **New Delhi Municipal Council Act**
- ❖ **Government of NCT of Delhi Act**
- ❖ **Delhi Electricity Reforms Act**

